

5 August 1952

FOR AD/RR FROM Acting DAD: Review of Monthly Reports

1. You asked me to look over the monthly reports for the last six months with view to seeing what business remained outstanding for RR in these reports.

2. I have read the reports from January to June 1952 inclusive and have made notes both of specific complaints and suggestions for action and of statements implying rather than stating needs for changes. Wherever I thought there was any question as to the complaint still being valid I have rechecked with the division chief concerned.

3. The review of these reports indicates they are a somewhat less than perfect source from which to compile matters to attend to. In the first place, we cannot assume that the relative importance of needs is accurately reflected in these reports. For example, I garnered only five items on needs for more information and I cannot believe we are as well off as the paucity of complaints in this direction would indicate. In the second place, there seems quite a bit of difference in the attitude of the division chiefs toward the reports. I would guess that some divisions list only those complaints that they think they can get some action on, some list for the sake of the record, while others do their best to be comprehensive. So much for the warning signs. The items themselves follow, listed under Production, Information, Services to RR, Liaison, Security, and Personnel.

<u>Item</u>	<u>Details</u>
A. PRODUCTION	
1. <u>Research and writing techniques</u>	
RR reports should show:	From D/R, on several occasions. D/R would like enough people to teach research techniques to insure better screening before a report comes to D/R, and to carry out the evaluation of RR's research program as a whole.
Greater accuracy in numerical matter;	
Greater consistency in locating places and spelling names;	
Better coordination;	
Greater care in identifying, describing, and evaluating sources.	
RR needs a group of specialists in consolidating contributions	From D/M and D/R. D/M considers the usual subcommittee or working group is not well suited for such tasks, which are apt to land on the CIA member.

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Item

Details

2. Internal coordination and control

ONE and EIC jobs need more coordination

Mostly from D/R. D/R would like to be able to put one of its own people on each EIC working group, and would like to be in at an earlier stage in initiation. Also D/R thinks contributors should be consulted before deadlines are set. D/M thinks there should be two discussions between ONE users and ORR producers on ONE projects: one at initiation, and another after time has permitted a grasp of the problems posed.

Status of D/E intelligence-support papers needs clarification

D/R grants time-shortage may forbid normal process by D/R, but would like to be sure of getting for file after delivery if not before.

3. Workloads and priorities

There were only two comments that analysts were overburdened with "outside" demands so much that they could not get ahead with "their own" work. Possibly the lack of comments rises from resignation to a condition expected to be permanent, because there have been plenty of verbal complaints on this score.

4. Filing, indexing, etc.

Contributions aren't coming in for estimates file

D/A (when still /EC) twice complained they were getting practically no contributions. They say they still are getting practically nothing but think possibly analysts may be waiting to complete their NIE-65 contributions before turning in to D/A.

5. Special items

Precise responsibility should be assigned for MP-35

D/R thinks this (the "comparative study") a headache and suggests review to see whether it is really worthwhile; D/A, on the other hand, thinks it valuable; both agree D/A should have complete responsibility. (D/A thinks they have; D/R hopes so.) D/R would like to pass dissemination responsibility entirely to CD.

<u>Item</u>	<u>Details</u>
Meaning and content of <u>capabilities and vulnerabilities</u> should be established	D/A says there is still no intelligence-community-wide understanding of these terms; believes concerted effort and perhaps help from outside RR is needed.
RR should emphasize indicators	D/M considers that the responsibility of CI for current intelligence does not relieve RR of responsibility of watching for anything that might be a guide to enemy intentions.
Backlog of NIS sections is piling up in D/B	This backlog has increased almost 50% in five months, from 165 sections in process in February to 229 in June. See D/B's plea for personnel, below.
 B. INFORMATION NEEDED	
Get technical abstracts made by US companies	D/M
Complete cataloging German document center in Alexandria	D/A understands this is still incomplete though beginning has been made.
Reduce flow of incoming material	D/I finds much of the material coming into the branches to be time consuming and of little value; suggests the reading panel might be better prepared or that divisions might set up their own reading panels.
 C. SERVICES TO ORR	
1. <u>Space</u>	
Get bigger windows for Harriet Lane	D/B says these were asked for in May 1951 and promised various times but not yet forthcoming; needed to improve ventilation in former shower rooms. (They did get a new roof.)

(Deficiency of items on this head points up my warning in paragraph 3 above against too much confidence in monthly reports as accurate indication our needs and their relative importance; there actually were only four other items on space; E/E blamed crowded conditions in February for excessive illness and griped in June that moving delay was hampering them; M said in May that empty rooms were bad for morale of crowded workers; and in April D/I spoke of very bad conditions in Industrial Register in the Stadium.)

2. Reproduction services

Microfilming and photostating slow

D/A complained once for each, but has nothing they are waiting for now. D/C mentioned in January difficulties in filming vital documents they say now has been cleared; D/I finds additional facilities are speeding production of loan material; so perhaps the worst is over.

Alexandria unit needs more competent supervisors

D/R says it takes great pressure to get anything in under ten days. They are pleasant and try hard, but just don't seem able to get the work out.

3. Information-transmitting services

Resume abstracting and collating of FBIS reports

This from D/I; FBIS used to do this, they say, but now only photostated pages are available.

Speed up GPO deliveries

D/I complains it takes several days to get through channels material that any outsider could walk into GPO and get immediately.

D. INTELLIGENCE SUPPORT AND LIAISON

1. Covert-office support

Conditions improved

Listed because of bad past history. D/C says it is now easier to get them to say why they want something, and thus easier for us to provide it; D/E, however, still wants clarification of responsibilities and formalization of procedures in PC support.

2. OSI liaison

Needs watching

D/R twice reported difficulties in getting SI to come to joint meetings and be cooperative, but thinks there may have been some slight progress in the last two weeks. D/S believes their (Communications Branch) OSI liaison is in general improving, though some individuals are still pretty difficult.

3. Military organizations

Information from G-2 like pulling teeth and liaison with G-4 units extremely difficult.

There have been many complaints on this score, but none documented. I understand lists of such instances are now being kept for you. CD's diary for 1 August 1969 reported conversations between [redacted] and Reber on this. D/I thinks situations may have become the least bit better in last two weeks; says, in contrast to G-2, that Air Force relations are excellent and little trouble with Navy. (Geographic Area seems always to have gotten on well with Army Map Service.)

4. Coordination in general

Subcommittees and working groups may be dangerous

D/M is worried lest the MIC subcommittee and working-group system hamper RR production by forcing papers down to least common denominator of concurrence; thinks in some cases RR can do better without other agencies than with them; would at least have system of entering dissents in contributions as in NIE's, rather than struggling for unanimity.

E. DOCUMENTARY SECURITY

D/R can't do it all

D/R points out responsibility for protection of sources must be primarily analysts'; that if D/R catches something, which once or twice they have, it is almost by accident. D/R is particularly concerned about working groups, which may pass stuff around without adequate check by D/R; thinks that D/R should, when it gets enough staff, see all these for control purposes. (Note these two views are not entirely consistent.)

F. PERSONNEL

D/R needs more people

Case, pretty good, is made month after month.

D/B needs more people

They plead particularly for specific editors, whose slots are long unfilled.

(Neither D/R nor D/B seem to have quite the knack of some of the other divisions in doing recruiting for themselves; but of course they shouldn't have to.

D/A needs upper-level staff members

Plea, entered in January, reported still valid.

D/S needs more people

Particularly in TR, COM, and EP, both seniors and juniors.